

**CREW FIRE CAPTAIN
WILDLAND FUELS DIVISION
NORTH LAKE TAHOE FIRE PROTECTION DISTRICT**

Job Description and Distinguishing Characteristics:

The Crew Fire Captain performs professional level wildland fuels management projects for wildland fire safety and forest health. Participate in emergency incidents to the extent qualified per NWCG Red Card 310-1 requirements.

Under direct supervision of the Crew Supervisor or Fuels Management Officer, employees of this class implements fuels management operations including thinning, slash and wood management, prescribed burning, information collecting for forest stewardship plans, public speaking, and community education. The nature of this work is such that considerable initiative and independent judgment are exercised in the performance of duties. In the absence of the Crew Supervisor, performs the duties of the Crew Supervisor. Heavy physical exertion is required on a daily basis.

On a seasonal basis, the employee supervises a group of subordinates performing fuels management activities with responsibilities including safety, discipline, management and coordination of daily activities, performance evaluations of personnel, proper maintenance of work station and all apparatus, equipment and supplies assigned.

Typical Job Tasks:

The following job tasks are representative for the position but not necessarily comprehensive of all tasks.

- When directed or requested, responds to All Risk and Wildland Fire emergencies as part of a team and directs fire suppression, control and containment of hazardous situations, and fire prevention activities under a variety of conditions and environments
- Supervises, commands and reviews the work and operations of 10-20 crew members or 7 person Engine Module during emergencies and project work
- Evaluates fire and hazardous situations, determines appropriate equipment and techniques to combat and control the situation(s). Supervises and participates in EMS rescues, and extrication activities and under direction, maybe responsible for fire prevention activities, public education activities or some other type of programs.
- Implements fuels management projects, with attention to accuracy, detail and safety

- Conducts training of crew personnel and others in fuels management techniques, forest health, equipment use and safety, wild land firefighting techniques, and other All Risk areas
- Supervises the cleaning and maintenance of the work station, and all apparatus, equipment, and supplies assigned as well as personal safety equipment as well as inventory of such equipment and supplies. Operates all assigned equipment in a safe and efficient manner. Recommends ordering items when necessary
- Seeks to resolve any disciplinary issues of seasonal employees. Informs Crew Supervisor or Fuels Management Officer of status and assists in preparation of performance evaluations and recommends merit pay increases and disciplinary actions.
- Work with to record crew time for each employee and for work assignments as assists in accurate crew time recording and accurate work billings
- Reviews and recommends selection of seasonal crew members
- Communicates and enforces department policies and standard operating procedures
- Attends meetings and undertakes special projects as assigned. Prepares and presents oral and written reports when assigned
- Provides excellent customer service to both internal external customers
- May perform duties of the Crew Supervisor in his/her absence
- Performs other duties as assigned

Knowledge/Skills/Abilities

- Knowledge of principles and practices of strategic and tactical management of All Risk and wildland fire suppression and life and safety prevention including incident command, organization, program planning, implementation and administration
- Knowledge of and demonstrated ability in wildland firefighting, especially as it relates to the urban wildland interface
- Knowledge of and ability to implement forestry and fuels management practices, especially those related to hazard reduction efforts
- The safety practices, uses, and operating methods of apparatus, equipment, and supplies used in fuels management treatments, wildland firefighting, and All Risk operations
- Ability to establish and maintain effective working relationships with fire district staff, subordinates, other employees, the public, and outside agencies
- Ability to effectively instruct and impart necessary skills to subordinates and others
- Considerable knowledge of the safety practices, uses, and operating methods of apparatus, equipment, and supplies used in fuels management treatments and wildland firefighting operations.
- Ability to instruct in the field and in a classroom setting

- Ability and willingness to conduct public presentations and to represent the District in a professional and customer service oriented manner
- Ability to adapt to and work in a variety of outdoor environmental conditions routinely faced in fuels management and wildland firefighting operations
- Ability to understand written and oral instructions
- Ability to issue clear instructions to subordinates
- Ability to read and interpret topographical maps
- Ability to work as part of a team
- Understanding of the Incident Command System

Minimum Qualifications:

- Three or more years of experience in forestry, fuels management, fire suppression, or a closely related field.
- Qualified as Crew Boss (CRWB) or Engine Boss (ENGB), Firing Boss (FIRB), Prescribe Fire Burn Boss Type 3 (RXB3) and able to obtain within three years Strike Team or Task Force Leader (STCR/TFLD) per National Wildfire Coordinating Group Red Card standards (PMS 310-1).
- Possession of a valid Nevada or California class C driver's license.

Typical Physical Requirements and Working Conditions:

Maintain physical ability and stamina to meet position tasks and responsibilities, which include as a minimum: vision good enough to drive vehicles, read blueprints, specifications, fine print and visual display terminals; hear well enough to identify mechanical noises, to converse on the radio, telephone and in person over incident noise; bodily mobility in limited access areas, maintain balance on narrow platforms, drive vehicles and be able to maneuver in uneven terrain and under adverse weather conditions; employees must be able to lift equipment in excess of 65 lbs.

ADDITIONAL REQUIREMENTS:

- A physical examination is required every year pursuant to District policy. A fitness for duty exam may be required when appropriate
- Subject to recall based on district need and is subject to incident command system assignments on emergencies
- Ability to pass wildland fire physical fitness qualification test (pack test – arduous – or program equivalent) within two weeks of appointment and maintain fitness qualification on at least an annual basis to retain NWCG Red Card Qualifications per PMS 310-1

COMPENSATION PACKAGE:

The Crew Fire Captain position is a full-time employee assigned to the Fuels Division of the District. Organizationally the Crew Fire Captain will report to the

Crew Supervisor or Fuels Management Officer. The benefit package is also funded by the District, which includes:

- Fully funded participation in the Nevada Public Employees Retirement System @ 44%
- Fully funded group Medical Insurance (employee)
- Fully funded Vision Plan (employee)
- Fully funded Dental Plan (employee)
- Fully funded Life Insurance
- Fully funded Long Term Disability Insurance
- Vacation leave of 15 days per year for the first five years of employment
- Sick leave of 12 days per year
- Uniform allowance of \$1000 annually

The Crew Fire Captain hourly pay ranges between \$17.58 and \$26.60 per hour DOE and qualifications.

How to Apply:

Download and complete Application for Employment @ <https://www.nltfpd.org/employment>

Submit proof of required qualifications along with application to Division Chief Isaac Powning at ipowning@nltfpd.net no later than 5:00 PM, January 28, 2022.

Application materials may also be delivered in person or by mail to:

North Lake Tahoe Fire Protection District
Attn: Division Chief Powning
866 Oriole Way
Incline Village, NV 89451