

**FORESTER  
WILDLAND FUELS DIVISION  
NORTH LAKE TAHOE FIRE PROTECTION DISTRICT**

**Job Description and Distinguishing Characteristics:**

Under the direction of the Division Chief, the Forester assists in the assessment of forest health and risk, and evaluates opportunities for wildfire prevention, development of projects and plans, and ensures all projects are permitted and within environmental compliancy at all levels. The Forester implements and manages monitoring of projects and provides reports and GIS data/analysis to internal/external stakeholders and cooperators.

**Typical Job Tasks:**

- Develops and updates plans to mitigate for fire in the wildland-urban interface, including:
  - Community Wildfire Protection Plans
  - Multi-jurisdictional Fuels Reduction Plans
  - Vegetation Management Plans
  - Land Stewardship Plans
  - Timber Cruise Plans and Sample Surveys
- Assists with developing grant requests, use of grant funds, and assists with programmatic and financial reports to grantors.
- Establishes and maintains effective working relationships with governmental and non-governmental stakeholder groups, including fire agencies, land managers, regulatory agencies, elected officials, homeowner associations, utility companies, and non-profits.
- Conducts presentations and represents the district with a professional appearance and demeanor at all functions.
- Coordinates multi-jurisdictional fuels reduction and wildfire prevention planning.
- Conducts forest stand assessments and assists with Timber Sale and/or removal.
- Conducts and oversees environmental analysis of projects and obtains all necessary permits required for implementation, including Tahoe Regional Planning Agency permits, State of Nevada variances, and cultural resource clearances.
- Ensures that all plans comply with the Tahoe Regional Planning Agency Code of Ordinances, and other applicable federal, state and local laws regulations and codes.
- Coordinates programs to monitor the effectiveness and impacts of fuels reduction projects, and reports findings to internal and external groups.
- Maintains GIS records of fuels reduction projects, performs GIS analysis, and produces maps for internal and external groups.

- Reviews contractor or consultant fieldwork for acceptance or revision.
- Prepares and presents oral and written reports to both internal and external groups.
- As directed, responds to emergencies as part of a team or single resource.
- Keep Division Chief apprised of project status, challenges, and opportunities.
- Performs other duties as assigned.

### **Minimum Qualifications:**

- Bachelor of Science in Forestry or a closely related field.
- Five or more years of experience in forestry, fuels management, fire suppression, timber sale prep, or a closely related field.
- Meets or exceeds the requirements of a Qualified Forester as defined by the Tahoe Regional Planning Agency Code of Ordinances.
- Proficient with ArcGIS Pro
- Possession of a license as a professional forester issued by the California State Board of Forestry is highly desirable.
- Possession of a Certified Archeological Surveyor certificate issued by the Nevada State Historic Preservation Office or California State Board of Forestry is highly desirable.
- Consideration can be given to any combination of education, training, and experience that would reflect meeting the qualifications.
- Possession of a valid Nevada or California class C driver's license.

### **Knowledge/Skills/Abilities**

- Ability to facilitate meetings, build consensus, and resolve conflict among groups with diverse opinions and objectives.
- Ability to write technical reports, plans, and other documents that are easily understood.
- Ability to interpret, apply and explain technical plans, laws, codes and ordinances.
- Ability to maintain complete and accurate records.
- Ability to establish and maintain effective working relationships with fire district staff, subordinates, other employees, the public, and outside agencies.
- Ability to lay out timber sale and project boundaries, mark and designate harvestable timber for appraisal timber.
- Ability to write reports describing timber sale, resource, topographic features, and compliance of timber marking.
- Knowledge of forestry, fuels management, and the principles, practices, and methods used in site evaluation and hazard reduction.
- Knowledge of vegetation, soils, climatic conditions, pests and their control, and ecological factors found in the Lake Tahoe Basin.

- Knowledge of fire protection principles, especially as it relates to wildland fire in the urban interface.
- Knowledge of the Incident Command System.
- Knowledge of computer operations and basic office software
- Knowledge of geographic information systems software, analysis techniques and programming languages/scripting.

**Typical Physical Requirements and Working Conditions:**

Maintain physical ability and stamina to meet position tasks and responsibilities, which include as a minimum: vision good enough to drive vehicles, read blueprints, specifications, fine print and visual display terminals (VDTS); hear well enough to identify mechanical noises, to converse on the radio, telephone and in person over incident noise; bodily mobility in limited access areas, maintain balance on narrow platforms, climb ladders, and at least three flights of stairs daily; use of legs to drive vehicles and be able to maneuver in uneven terrain and under adverse weather conditions; employees must be able to lift equipment(in excess of 65 lbs.) as necessary.

No person shall pose a direct threat to themselves, to the health and safety of other individuals in the workplace, or the public they serve.

**COMPENSATION PACKAGE:**

The Forester position is a full-time employee assigned to the Fuels Division of the District. Organizationally the Forester will report to the Division Chief. The benefit package is also funded by the District, which includes:

- Fully funded participation in the Nevada Public Employees Retirement System @ 29.75%
- Fully funded group Medical Insurance (employee)
- Fully funded Vision Plan (employee)
- Fully funded Dental Plan (employee)
- Fully funded Life Insurance
- Fully funded Long Term Disability Insurance
- Vacation leave of 15 days per year for the first five years of employment
- Sick leave of 12 days per year
- Uniform allowance of \$1000 annually

The Forester's hourly pay ranges between \$28.85 and \$44.00 per hour DOE and qualifications.

**How to Apply:**

Download and complete Application for Employment @  
<https://www.nltfpd.org/employment>

Submit proof of required qualifications along with application to Division Chief Isaac Powning at [ipowning@nltfpd.net](mailto:ipowning@nltfpd.net) no later than 5:00 PM, January 28, 2023.

Application materials may also be delivered in person or by mail to:

North Lake Tahoe Fire Protection District  
Attn: Division Chief Powning  
866 Oriole Way  
Incline Village, NV 89451