

**SEASONAL DEFENSIBLE SPACE INSPECTOR  
WILDLAND FUELS DIVISION  
NORTH LAKE TAHOE FIRE PROTECTION DISTRICT**

**Job Description and Distinguishing Characteristics:**

Under the direction of the Forester, and guidance from the Fuels/Prevention Specialist, the Seasonal Defensible Space Inspector helps to coordinate, plan, and implement defensible space inspections, promote Fire Adapted Communities, aid in fuels treatment monitoring, and undergo training for the North Lake Tahoe Fire Protection District. They will maintain records and database information on defensible space inspections and fuel load monitoring data and will perform other duties as assigned. The Seasonal Defensible Space Inspector may serve as the primary point of contact in coordinating Defensible Space Block Parties and other outreach and educational efforts. They will work as part of the larger Tahoe Network of Fire Adapted Communities to promote Fire Adapted Communities within Incline Village and Crystal Bay, NV and may share knowledge and information with the larger Tahoe Network of Fire Adapted Communities.

**Typical Job Tasks:**

- Performs curbside and walk-through defensible space inspections.
- Interprets, applies, and enforces defensible space codes and regulations.
- Provides assistance in monitoring the effectiveness of fuels reduction projects and performs data entry and organization of field collected data.
- Uses *Collector for ArcGIS* in a field environment to perform defensible space inspections and fuels treatment monitoring.
- Maintains records of inspections, tree removal permits, and defensible space assistance programs.
- Assists with the coordination of fuels management education and outreach programs.
- Assists with GIS activities and projects to perform quality control and maintenance of treatment areas and associated fuel loading information. Assists in additional mapping activities as assigned.
- Provides technical assistance for the development of plans to mitigate for fire in the wildland-urban interface
- Provides technical assistance for the preparation of grant requests and reporting.
- Prepares and presents oral and written reports to both internal and external groups.
- Represents the district with a professional appearance and demeanor at all functions.

**Minimum Qualifications:**

- Ability to meet DSE Inspector requirements as defined by the Tahoe Regional Planning Agency Code of Ordinances within 1 year of hire date.

- Possession of a valid Nevada or California class C driver's license.

### **Knowledge/Skills/Abilities**

- Ability to write technical reports, plans, and other documents that are easily understood.
- Ability to interpret, apply, and explain technical plans, laws, codes and ordinances.
- Ability to maintain complete and accurate records.
- Knowledge of computer operations and basic office software including mail merge capabilities for bulk mailing operations.
- Knowledge of Geographic Information Systems and Field Collector applications.
- Ability to establish and maintain effective working relationships with fire district staff, supervisors, subordinates, other employees, the public, and outside agencies.
- Knowledge of forestry, fuels management, and the principles, practices, and methods used in site evaluation and hazard reduction.
- Knowledge of vegetation, climatic conditions, forest pests, and other ecological factors found in the Lake Tahoe Basin.
- Knowledge of fire protection principles for the built environment, especially as it relates to wildland fire and prescribed fire in the wildland-urban interface.
- Knowledge of the Incident Command System.

### **Typical Physical Requirements and Working Conditions:**

Maintain physical ability and stamina to meet position tasks and responsibilities, which include at a minimum: vision good enough to drive vehicles, read blueprints, specifications, fine print and visual display terminals (VDTS); hearing well enough to identify mechanical noises, to converse on the radio, telephone and in person over incident noise; bodily mobility agile enough to hike on steep slopes with unstable footing, balance on narrow platforms, climb ladders, and at least three flights of stairs daily; use of legs to drive vehicles and be able to maneuver in uneven terrain and under adverse weather conditions; strength to be able to lift equipment and supplies as necessary to complete typical job tasks.

No person shall pose a direct threat to themselves, to the health and safety of other individuals in the work place, or the public they serve.

- Subject to recall based on organizational need and is subject to incident command system assignments on emergencies.

### **COMPENSATION PACKAGE:**

The Seasonal Defensible Space Inspector position is a seasonal employee assigned to the Fuels Division of the District.

The Seasonal Defensible Space Inspector hourly pay ranges between \$16.00 and \$21.00 per hour DOE and qualifications.

**How to Apply:**

Download and complete Application for Employment @  
<https://www.nltfpd.net/images/NLTFPD-Employment-Application.pdf>

Submit proof of required qualifications along with application to Division Chief Isaac Powning at [ipowning@nltfpd.net](mailto:ipowning@nltfpd.net) no later than 5:00 PM, March 25, 2022.

Application materials may also be delivered in person or by mail to:

North Lake Tahoe Fire Protection District  
Attn: Isaac Powning  
866 Oriole Way  
Incline Village, NV 89451