



NORTH LAKE TAHOE FIRE PROTECTION DISTRICT

866 Oriole Way – Incline Village, NV 89451-9439
(775) 831-0351 Fax (775) 831-2072 www.nltfpd.org

Ryan Sommers – Fire Chief

Posted September 12, 2025

NOTICE OF MEETING

Board of Directors Meeting
Wednesday, September 17, 2025, at 12:00 p.m.
863 Tanager, Incline Village, Nevada

Roll Call of the North Lake Tahoe Fire Protection District Board of Directors:

Susan Herron, Director; Charley Miller, Director; Denise Bremer, Director;
Ken Leijon, Director; Phil Klein, Director.

***Guests present:** (will be recorded in the minutes from the sign in sheet)

Approval of Agenda.

***NRS 241.020 re: Public Comment.**

This is a Time for the Public to Comment on any Matter, Whether or Not it is Included on the Agenda of this Meeting.

CONSENT AGENDA.

Approval of Minutes of July 16, 2025, Board of Directors Meeting.

Review of Accounts Payable for July 2025.

Review of Accounts Payable for August 2025.

Approval of the July 2025 Monthly Management Report.

Approval of the August 2025 Monthly Management Report.



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NEW BUSINESS:

1. Recognition of Public Information Officer, Tia Rancourt's 29 years of service and retirement from the North Lake Tahoe Fire Protection District, presented by Chief Sommers.
2. Badge Pinning Ceremony for new Firefighter/Paramedic Marc Rancourt, presented by Chief Sommers.
3. Discussion and Possible Action to Approve the selection of Paycom as the District's HRIS/Payroll vendor and authorize the Fire Chief (or designee) to execute the master services agreement, implementation statement of work, and related documents, in a not-to-exceed the 2025 approved annual budgeted amount of \$70,000 for Year 1, subject to annual increases not to exceed 4% in years 2 and 3, subject to legal review, presented by Chief Financial Officer Signorelli.
4. Discussion and Possible Action Regarding the Adoption of Resolution 25-04, Adopting the 2024 Lake Tahoe Nevada Fire Code, Incorporating the 2024 International Fire Code; Prescribing Regulations to Protect Life and Property from Fire, Hazardous Materials, and Explosions; Providing for Permits; Establishing a Bureau of Fire Prevention; and Defining the Powers and Duties of Officers, thus superseding Resolution 18-01, presented by Fire Chief Sommers and Fire Marshal James.



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5. Discussion of and Possible Action Regarding the Adoption of Resolution 25-05, Adopting the 2024 Lake Tahoe Nevada Wildland-Urban Interface Code, Incorporating the 2024 International Wildland-Urban Interface Code; Prescribing Regulations to Protect Life and Property from Fire, Hazardous Materials, and Explosions; Providing for Permits; Establishing a Bureau of Fire Prevention; and Defining the Powers and Duties of Officers, thus superseding Resolution 18-02, presented by Fire Chief Sommers and Fire Marshal James.

OLD BUSINESS:

None

REPORTS:

- *Legal Counsel Report.
- *Board of Directors Comments/Reports.
- *Fire Chief Report presented by Fire Chief Sommers.
- *Chief Officer Report presented by Assistant Fire Chief Barnum.
- *Prevention Report presented by Fire Marshal James.
- *Fuels Management Report as presented by Division Chief Powning.



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*Chief Financial Officer Report presented by Chief Financial Officer Signorelli.

*Public Education Information Officer Reports presented by PIO Quiroz.

*Local 2139 Union Report presented by Union Representative.

***NRS 241.020 re: Public Comment.**

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Meeting Adjournment.

Andreina Quiroz
Andreina Quiroz, Secretary

Susan Herron
Susan Herron, Chairman

Agenda posted at:

Incline Village Post Office
Crystal Bay Post Office
IVGID Administrative Building
State of NV – <https://notice.nv.gov/>

IVGID Recreation Center
866 Oriole Way & 863 Tanager
Website - <http://www.nltfpd.org>

Unless otherwise indicated by asterisk (), all items on the agenda are action items upon which the Board of Directors may take action. Items on the agenda may be taken out of order. The Board of Directors may combine two or more agenda items for consideration. The Board of Directors may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public Comment will be limited to three minutes per person per item. NOTE: Accommodations will be made for handicapped persons by contacting the Fire District at 775/831-0351.