

1 **NORTH LAKE TAHOE FIRE PROTECTION DISTRICT**
2 **BOARD OF DIRECTORS MEETING MINUTES**

3
4 **October 18, 2017**

5
6 **LOCATION:** 863 Tanager, Incline Village, Nevada.

7
8 **MEETING CALLED TO ORDER:** Chairman Perry called the meeting to order
9 at 12:00 p.m.

10
11 **ROLL CALL OF THE NORTH LAKE TAHOE FIRE PROTECTION BOARD OF**
12 **DIRECTORS:** Upon roll call, the following Board Members were present:
13 Dennis Perry, Chairman, Susan Herron, Vice-Chairman; Denise Bremer,
14 Secretary Treasurer; James Costalupes, Director; Greg McKay, Director; and
15 Beckie Dunn-Spomer, Secretary.

16
17 **GUESTS PRESENT:** Ryan Sommers, NLTFPD; Sharon Cary, NLTFPD; Geno
18 Menchetti, Legal Counsel; Bryan Calder, Assistant Fire Chief; Alan Green,
19 NLTFPD; Isaac Powning, NLTFPD; Tia Rancourt, NLTFPD.

20
21 **APPROVAL OF AGENDA:** Approved as submitted.

22
23 **NRS 241.020 RE: PUBLIC COMMENT: This is a Time for the Public to**
24 **Comment on any Matter, Whether or Not it is Included on the**
25 **Agenda of this Meeting.** None

26
27 **CONSENT AGENDA –** Approved as submitted.

28
29 **Approval of Minutes of the September 20, 2017 Board of Directors**
30 **Meeting**

31
32 **Review of Accounts Payable for September 2017.**

33
34 **Approval of the September 2017 Monthly Management Report.**

35
36 **NEW BUSINESS:**

- 37
38 **1. Discussion for Possible Action Regarding the Board of**
39 **Directors' Performance Evaluation of Fire Chief Ryan Sommers**
40 **and Possible Action to provide an increase in his annual**
41 **compensation.**

42 Director Herron asked if Fire Chief Sommers had submitted any written
43 comments to his review. Chair Perry said no. Director Herron
44 complimented Fire Chief Sommers on his review score and the work he
45 has done for the District. Director Herron made a motion to offer Fire
46 Chief Ryan Sommers a 2.9% increase and a \$7,500.00 bonus. Director

1 Bremer seconded the motion. Chair Perry asked Director Herron how
2 she came up with this decision. Director Herron stated she felt the
3 2.9% was keeping with the Collective Bargaining Agreement (CBA)
4 and the bonus would bring him to the middle of the salary range of
5 local Fire Chiefs, and this would help with his retention. Director
6 Herron stated that Fire Chief Sommers is below other local Fire Chiefs
7 right now and did not want him to leave. Business Manager Cary asked
8 how Director Herron wanted the \$7,500.00 to be paid to Fire Chief
9 Sommers. She pointed out that if it was paid as a bonus it would not
10 be PERS compensable. Director Herron stated she was aware the
11 bonus is not PERS compensable and she had conferred with Business
12 Manager Cary the 2.9% is available in the budget. Director McKay
13 asked if the motion had been seconded. Chair Perry said yes.
14 Director McKay suggested the Board give Fire Chief Sommers a 5%
15 increase with no bonus as this would work out to close to the same
16 dollar amount to keep it simple. Chair Perry called for any comment
17 from Director Costalupes. Director Costalupes asked if the 5% would
18 be PERS compensable and Business Manager Cary said yes and there
19 would be a slight increase to the PERS amount yet it would still be with
20 in the budget. Director Costalupes then said he agreed with Director
21 McKay to give him the 5%. Chair Perry asked for comment from
22 Director Bremer. Director Bremer said she was doing the math and
23 with the 2.9% increase there would be about \$4,200 over the year,
24 and 5% would be \$7,300 over a year. Director Herron said the only
25 real difference is the bonus he would receive more upfront and it
26 would not be PERS compensable. Business Manager Cary said it
27 would be Medicare compensable but not PERS. Chair Perry said there
28 must be a vote on the first motion then they would entertain a second
29 motion if needed. Chair Perry called for a vote on the current motion
30 to give Fire Chief Sommers a 2.9% increase with a \$7,500.00 bonus.
31 Motion Passed 3-2.

32
33 **OLD BUSINESS:** None.

34
35 **REPORTS**

36
37 ***Legal Counsel Reports:** Nothing to report.

38
39 ***Board of Directors' Comments/Reports.**

40 Chair Perry proposed to change the time of the November 15, 2017 Board of
41 Director's meeting to 9:00 am to accommodate the Eide Bailly presentation
42 of 2016-2017 annual audit. No objections heard, the November 15, 2017
43 Board of Directors meeting time will be changed to 9 am.

44
45 ***Fire Chief Reports. (Fire Chief, Ryan Sommers)**

46 Fire Chief Sommers stated he was assigned as the OES Cal Fire

1 representative for the weekend and he was required to address the current
2 fires in California. He sent three strike teams and 15 engines from local fire
3 agencies to Napa, California. The District sent one engine the other 14
4 engines were from local agencies.

5 Fire Chief Sommers said Assistant Fire Chief Calder will brief the Board on
6 the new Fire Fighter/Paramedic hire and Fuels Management Officer Isaac
7 Powning will discuss the Fuels information.

8 Fire Chief Sommers said he met with the State Fire Marshalls office and they
9 want to renew their contract from 2008. Fire Chief Sommers stated in
10 counties where the population is under 1,100 the State Fire Marshall is more
11 involved. In this District, we have our own prevention department so they
12 are an advisory agency and have always been there to support to the
13 District when needed.

14
15 ***Chief Officers Report (Assistant Fire Chief, Bryan Calder)**

16 Assistant Fire Chief Calder told the Board about the District's new Fire
17 Fighter/Paramedic from Carson City Fire. He has completed his orientation
18 training and will be assigned to C Shift; he will be required to complete his
19 one year probation. He has fit in well and doing a great job so far.

20 There has been discussion and the need for training to help our current
21 employees advance to company officer level. In order to advance to the
22 company officer level there are a series of State classes required. There are
23 ten generic classes taught, however the District has put together a set of
24 classes that are specific to this District. The classes consist of information
25 from the Fire Chief, Washoe County, IVGID, and the District's Fuels
26 Management Department along with many others. The District has put
27 together 24 hours of instruction from scratch to cover everything needed to
28 fulfill the necessary requirements and much more. The District is offering
29 this Captains academy to our employees that have the desire to advance.
30 As of now there are 12 students participating and it is going very well.
31 Assistant Fire Chief Calder asked for questions. Director McKay stated this is
32 a great idea to invest in our own staff.

33
34 ***Fuels Management Reports. (Fuels Management Officer, Isaac
35 Powning)**

36 Fuels Management Officer Isaac Powning stated the chipping program is
37 closed out as of October 15, 2017 and should have all of the local chipping
38 done by the end of next week and North Tahoe the following week.
39 The burning permits are completed for this year; however Mother Nature is
40 not ready. The crews have been preparing to burn but are waiting for the
41 weather. The District has one crew over in California working the Napa Fire.

42
43 ***Business Manager Reports. (Business Manager, Sharon Cary)**

44 Business Manager Cary said the auditors are still here doing their field work
45 and there will be an unbudgeted transfer of \$240,000.00 from the Capital
46 Projects fund to the Ambulance fund to cover the purchase of the two

1 ambulances. It was purchased from the Ambulance fund but budgeted in
2 the Capital projects fund.

3
4 ***Public Education Information Officer Reports. (Public Education
5 Information Officer, Tia Rancourt)**

6 The District has been doing Fire Safety visits this month and the Schools are
7 scheduled for next month at the Station.

8 The Chipping numbers are up from last year, the numbers in District were
9 476 residents and in North Tahoe District there were 1,189 residents served
10 and 450 Defensible Space Evaluations (DSE) performed over all.

11 Local 2139 BBQ was 2 weekends ago, and the Local 2139 gave retirement
12 axes to retired Battalion Chief Eikam and Division Chief Norb Szczurek.

13 Flu Vaccine program is moving forward. The District gave out 15 shots at the
14 elementary school event last week.

15 Trail of Treats will be October 26, 2017 and the shifts will hand out glow
16 sticks and candy.

17 Paramedic Refresher is coming up, 8 vendors signed up so far.

18 Federal Emergency Management Agency (FEMA) emergency medical training
19 grant is moving along.

20 CPR trained 23 students last month.

21 Public Education Information Officer Rancourt asked for questions from the
22 Board.

23 Director McKay asked about tree permits or is it part of the DSE program.

24 Isaac said yes however residents can request a permit anytime.

25 Public Education Information Officer Rancourt mentioned there has been an
26 outpouring from the community wanting to help with the wild fires in
27 California, so she has put together a flyer with links of where people can go
28 to donate or help. The flyer is available on our website and other social
29 media platforms.

30
31 ***Local 2139 Union Reports. No Report**

32
33 **NRS 241.020 RE: PUBLIC COMMENT. This is a time for the public to
34 comment on any matter, whether or not it is Included on the agenda
35 of this meeting.**

36 Fire Chief Sommers explained Fuels Management Officer Isaac Powning has
37 been away with his incident management team in St. Croix, Virgin Islands
38 working with FEMA helping the victims of hurricane Maria.

39
40 **Meeting Adjournment.**

41 Chair Perry adjourned the meeting at 12:23pm

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46 _____
Beckie Dunn-Spomer, Secretary

Dennis Perry, Chairman