

1                                   **NORTH LAKE TAHOE FIRE PROTECTION DISTRICT**  
2                                   **BOARD OF DIRECTORS MEETING MINUTES**

3  
4                                   **June 27, 2018**

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6   **LOCATION:** 863 Tanager, Incline Village, Nevada.

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8   **MEETING CALLED TO ORDER:** Chairman McKay called the meeting to  
9 order at 12:00 p.m.

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11   **ROLL CALL OF THE NORTH LAKE TAHOE FIRE PROTECTION BOARD OF**  
12 **DIRECTORS:** Upon roll call, the following Board Members were present:  
13 Greg McKay, Chairman, Susan Herron, Vice-Chairman; Denise Bremer,  
14 Secretary Treasurer; James Costalupes, Director; Dennis Perry, Director; and  
15 Beckie Dunn-Spomer, Secretary.

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17   **GUESTS PRESENT:** Fire Chief Ryan Sommers, NLTFPD; Sharon Cary,  
18 NLTFPD; Devon Reese, Legal Counsel; Geno Menchetti, Legal Counsel; Bryan  
19 Calder, NLTFPD; Dave McClellan, NLTFPD; Jed Horan, NLTFPD; Alan Green,  
20 NLTFPD; Mark Regan, NLTFPD; Jennifer Donohue, NLTFPD; timothy Allen,  
21 NLTFPD; Casey Quinlan, NLTFPD; Taylor Thompson, NLTFPD; Jed Horan,  
22 NLTFPD; Todd Bassett, NLTFPD; Justin Ashby, NLTFPD; Jack Ryan, NLTFPD;  
23 Vicki Hayek, Ryan Family; Alana Boes, Wayne Ford, Citizen.

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25   **APPROVAL OF AGENDA:** Agenda approved.

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27   **NRS 241.020 RE: PUBLIC COMMENT: This is a Time for the Public to**  
28 **Comment on any Matter, Whether or Not it is Included on the**  
29 **Agenda of this Meeting.**

30 Citizen Wayne Ford wanted to make a public statement to the Fire Chief and  
31 the Board members regarding defensible space and the importing of foreign  
32 materials (red cedar mulch) into the area. He presented a packet to the  
33 Board containing research from a University of Nevada, Reno study on the  
34 fire dangers of these materials, which will be attached to these minutes. He  
35 said the red cedar mulch was more flammable than pine needles in their  
36 studies performed in Carson City on a flat surface, a parking lot area not on  
37 a sloped area. He further explained there was an approved situation on a  
38 property in Incline Village where the mulch was spread over an area that  
39 pine needles can accumulate and not be removed without removing the  
40 mulch as well. He further pointed out, to the Board, there are chips made  
41 here that have less of a burn possibility than the red cedar mulch. He said  
42 he spoke with Dan Yori, of High Sierra Gardens, and he was not going to be  
43 using the red cedar mulch because of the liability issues it might produce.  
44 Chairman McKay asked if there was any further public comment, there was  
45 none.  
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1 **CONSENT AGENDA** – The consent agenda was approved as submitted.

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3 **Approval of Minutes of the May 23, 2018 Board of Directors Meeting**

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5 **Review of Accounts Payable for May 2018.**

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7 **Approval of the May 2018 Monthly Management Report.**

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9 **NEW BUSINESS:**

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11 **1. Badge Pinning Ceremony for new employee Jack Ryan,**  
12 **Firefighter/Paramedic (Presented by Fire Chief Ryan**  
13 **Sommers)** Fire Chief Sommers introduced Firefighter/Paramedic Jack  
14 Ryan and his family, mother Vicki Hayek, and his girlfriend Alana Boes.  
15 Fire Chief Sommers said FF/PM Ryan was chosen from the consortium  
16 and has proven to be an excellent candidate at the academy. FF/PM  
17 Ryan graduated from Reno High and had worked previously for REMSA  
18 and Reno Fire. FF/PM Ryan's girlfriend Alana Boes pinned his badge.  
19 Fire Chief Sommers then explained how the candidates at the academy  
20 are tasked to make an axe mount for their Chief upon graduation from  
21 the academy. Fire Chief Sommers pointed out FF/PM Ryan made two  
22 extraordinary axe mounts for himself and Assistant Chief Calder.  
23 Following the pinning ceremony, Chairman McKay invited the guests to  
24 either stay for the remainder of the meeting or adjourn to the kitchen  
25 area for celebratory refreshments.

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27 **OLD BUSINESS:** None.

28  
29 **REPORTS**

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31 **\*Legal Counsel Reports:** None

32  
33 **\*Board of Directors' Comments/Reports:** None

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35 **\*Fire Chief Reports (Fire Chief, Ryan Sommers)**

36 Fire Chief Sommers said the Insurance Service Office (ISO) visited the  
37 District and meet with Fire Marshal Regan and Assistant Chief Calder. The  
38 inspector pointed out in the last evaluation there were some mistakes in the  
39 program ISO uses which have been sorted out. He said the District was in  
40 great shape with the improvements to the water supply issues and more  
41 training hours thus should be able to maintain or improve their rating.  
42 August 7, 2018 is the Lake Tahoe Summit, Senator Dean Heller is the  
43 sponsor this year. If any Board members would like to attend with Chief  
44 Sommers, please let him know and he will acquire the tickets for them. Fire  
45 Chief Sommers said he and Fire Marshal Regan have spent many hours

1 working with the Washoe County Board of Commissioners (WCBOC) to  
2 facilitate the fireworks for Red, White and Tahoe Blue (RWTB) this year.  
3 WCBOC had previously denied the permit due to lack of proper information.  
4 As of yesterday, June 26, 2018, the WCBOC have a tentative agreement to  
5 sign the permit for the fireworks only with certain conditions. RWTB must  
6 obtain a permit from the Nevada Highway Patrol and the Coast Guard, which  
7 are both in the works and once those are signed then Fire Marshal Regan  
8 can sign off on the permit. Fire Chief Sommers said there will be members  
9 from the San Francisco office of the Coast Guard coming to observe our  
10 fireworks show and National Guard presentations along with the Federal  
11 Aviation Administration (FAA) inspector. Fire Chief Sommers said he wanted  
12 to acknowledge Washoe County personnel, Fire Marshal Regan and Indra  
13 Winquest from Incline Village General Improvement District (IVGID) for all  
14 the hard work and extra effort as they went above and beyond to make sure  
15 the fireworks display would happen for the community.

16 On July 12, 2018, Directors Bremer and Herron and Fire Chief Sommers will  
17 be meeting with the Incline Village Board of Realtors (IVBOR) to get an  
18 update on how the campaign is going for the educational program dealing  
19 with the Vacation Rental situation. Fire Chief Sommers asked for any  
20 questions; there were none.

#### 21 22 **\*Chief Officers Report (Assistant Chief Calder)**

23 Assistant Chief Calder reported there is a brush truck out with four people  
24 and they were originally assigned to the Lane fire and have been reassigned  
25 to the Clear Lake fire and things are starting to clear up, so they will be back  
26 soon. Assistant Chief Calder said the District has received requests for  
27 additional support but has had to decline to allow for coverage of our own  
28 District.

29 With it being summer, the District's call volume is up 15% compared to last  
30 year and the crews are staying busy gearing up for the crowds over the  
31 Fourth of July.

32 Director Costalupes asked if there was any progress on the new boat.  
33 Assistant Chief Calder said it is a ways off and they have not done any  
34 serious bids yet.

35 Chairman McKay asked Fire Marshal Regan if he had anything to add. Fire  
36 Marshal Regan said he just received a call from the Coast Guard and the  
37 permit has left their legal department and he should be able to sign the  
38 permit by tomorrow if everything goes according to plan.

39 Director Herron asked for clarification about the cost of the event and if the  
40 Fire Department is only charging RWTB for the paramedic standby. Fire  
41 Marshal Regan answered by saying yes RWTB is responsible for the cost of  
42 paramedic standby due to the mass gathering rule to have medical  
43 personnel available, which includes two medically trained personnel and the  
44 Utility Vehicle (UTV). The District is not charging for anything else including  
45 the use of the boat, the jet skis, or additional personnel needed during the

1 events of the Fourth of July. RWTB is being charged a \$5,000.00 deposit for  
2 the last minute resources that may be needed during the event and the  
3 clean up after the event. This cleanup includes the beach cleanup and the  
4 lake skimming which will continue for several days after the events. If the  
5 District is not required to perform any of these duties, the \$5,000.00 will be  
6 refunded to the RWTB.

7 Chairman McKay asked for any questions; there were none.

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9 **\*Fuels Management Reports (Division Chief, Isaac Powning)**

10 Fire Chief Sommers reported for Division Chief Powning who is on vacation.

11 Fire Chief Sommers said the Slide Mountain crew returned from a fire this  
12 week after spending 14 days in Colorado.

13 Rifle Peak crew responded to the Voltaire fire in Carson City along with a few  
14 other personnel. A few other personnel, including himself, responded to the  
15 Upper Colony fire in Smith Valley.

16 The District chipping program is progressing well with 97 residents in North  
17 Tahoe Fire District and 37 in this district.

18 Defensible Space Evaluation (DSE) inspections are being performed, so far  
19 there has been 250 inspections and more are scheduled.

20 There have been multiple DSE parties with various homeowner associations  
21 throughout the District and another one scheduled for the Whispering Pines  
22 homeowners association later this week.

23  
24 **\*Business Manager Reports. (Business Manager, Sharon Cary)**

25 Business Manager Cary said the District received the budget approval letter  
26 from the State of Nevada Department of Taxation. Business Manager Cary  
27 told the Board with that letter the budget is final as written and if they would  
28 like new budget books they could have them or keep the tentative one  
29 handed out previously. The Board opted to keep their books to save money  
30 and the time of reprinting. Devon Reese, Legal Counsel, asked to have the  
31 letter added to the Board packet for June. Business Manager Cary said yes it  
32 would be added.

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34 **\*Public Education Information Officer Reports. (Public Education  
35 Information Officer, Tia Rancourt)**

36 Public Information Officer Rancourt will email her report to the Board.

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38 **\*Local 2139 Union Reports. None**

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40 **NRS 241.020 RE: PUBLIC COMMENT. This is a time for the public to  
41 comment on any matter, whether or not it is Included on the agenda  
42 of this meeting. None.**

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44 Fire Chief Sommers reminded everyone about the pancake breakfast this  
45 Saturday at 8am and advised the Board members to be there at 7:30.

1 Public Information Officer Rancourt will be sending out an email with  
2 assignments later today.

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4 **Meeting Adjournment.** Chairman McKay recessed the regular meeting at  
5 12:23 p.m. for the Executive session.

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7 Chairman McKay adjourned the meeting directly following the Executive  
8 session.

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Beckie Dunn-Spomer, Secretary

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Greg McKay, Chairman